

MEETING

AUDIT COMMITTEE

DATE AND TIME

WEDNESDAY, 31 AUGUST 2005

at 7.00 PM

VENUE

THE TOWN HALL, THE BURROUGHS,

HENDON, NW4 4BG

TO: MEMBERS OF THE COMMITTEE (Quorum 3)

Chairman: Councillor Wayne Casey
Vice Chairman: Councillor Brian Coleman

Councillors:

Claire Farrier Daniel Hope Mark Langton
Malcolm Lester Leslie Sussman

Substitutes:

Councillors

Terry Burton Danish Chopra Jeremy Davies
Aba Dunner Alison Moore Monroe Palmer

You are requested to attend the above meeting for which an Agenda is attached.

John Marr
Democratic Services Manager

Committee Section contact Flick Heron 020 8359 2205

FACILITIES FOR PEOPLE WITH DISABILITIES

The Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting please telephone Flick Heron on 020 8359 2205. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.

Town Hall, Hendon NW4 4BG

ORDER OF BUSINESS

Item No.	Title of Report	Contributors	Page Nos
1.	MINUTES	-	-
2.	ABSENCE OF MEMBERS		
3.	PUBLIC QUESTION TIME	-	-
4.	DECLARATION OF MEMBERS' PERSONAL AND PREJUDICIAL INTERESTS	-	-
5.	MEMBERS ITEMS		
6.	Preparation of Statement on Internal Control (SIC)	CIA	1-18
7.	Internal Audit Performance Management Plan (PMP) Monitor	HCP	19-22
8.	Debt Collection	BT	23-29
9.	Annual Report of Corporate Anti-Fraud Team 2004-5	Hd CAFT, BT BS	30-48
10.	Corporate Risk Management	CIA	49-89
11.	Interim Report to Management 2004/5 Audit	BT	90-138
12.	Audit Update on Modernising Core Systems (MCS) Project	CIA	139-196
13.	Internal Audit Annual Report 2004-5	CIA-	197-296
14.	ANY OTHER ITEMS THAT THE CHAIRMAN DECIDES ARE URGENT	-	-

Fire/Emergency Evacuation Procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff or by uniformed porters. It is vital you follow their instructions.

You should proceed calmly; do not run and do not use the lifts.

Do not stop to collect personal belongings.

Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions.

Do not re-enter the building until told to do so.